



**ACT NOW!**  
First come, first serve for our  
FALL 2024 classes.

## SUPERVISION COURSE

The Supervision Course is offered to all Food Service employees.

### **DATES:**

10/15, 10/16, 10/17, 10/22, 10/23, 10/24 (6 days, 18 hours total)

Must attend all dates, 4pm-7pm

Topics covered include Human Resources, Time Management, Delegation, Communication, Leadership Skills, etc.



### **CLASS EDUCATION QUALIFICATIONS:**

The supervision certificate earned meets LAUSD's entrance education qualification to promote to the following classifications:

**Senior Food Service Worker** - Successful completion of a minimum of three semester units or equivalent of adult school or college-level courses in supervision, or completion of a corporate-sponsored training course in supervision, or the completion of the District's supervision course is preferable.

**Food Service Manager I-VII** - Graduation from high school or evidence of equivalent educational proficiency and evidence of successful completion of adult school, college-level, or equivalent classes in supervision.

Managers that wish to take this course and already attain a required certificate are more than welcome to attend and refresh on their leadership skills.

**\*Completions of EPIC Hours and the course workbook is required to obtain a supervision certificate.**

## HOW TO REGISTER



**STEP 1:** Scan the QR code. Complete and submit the registration form for interested courses.

**STEP 2:** Once registration is closed, you will receive an email confirmation notifying your scheduled enrollment of the course.

**STEP 3:** Be on the lookout in your LAUSD email for an OUTLOOK Calendar Zoom invitation. There will be further instructions in that message.

**POST IN VISABLE AREA FOR FSD STAFF**